

Gift Aid Declaration for donated item



Name of Charity

Southwood Family Pre-school, charity number 1020156

Details of donor

Title _____ Forename(s) _____ Surname _____

Home address _____

Post code _____

I want the charity to treat

- The proceeds from the sale of the enclosed donated item(s), and all cash donations, as a Gift Aid donation
- The proceeds from the sale of all item(s) I donate and all cash donations, from the date of this declaration until I notify you otherwise, as Gift Aid donations.
- The proceeds from the sale of all item(s) I have donated, and all cash donations, for the six tax years prior to the year of this declaration (but no earlier than 06/04/2000) **and** from all item(s) and cash I donate from the date of this declaration until I notify you otherwise, as Gift Aid donations.
- (please tick one)

I understand that, in accordance with H.M. Revenue and Customs rules, the item(s) donated remain my property until sold, and that I have the right to keep all or part of the proceeds of the sale. The pre-school will notify me after the sale and offer to pay me the proceeds of the sale. Gift Aid can be claimed against any proceeds I then decide to donate to the pre-school.

I wish the pre-school to contact me

- In writing via my child's school bag
- By email at the following address

(please tick one)

I understand that I must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on my donations in the appropriate tax year (currently 28p for each £1 you give),

Date

Notes

1. You can cancel this declaration at any time by notifying the pre-school.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
4. Please notify the pre-school if you change your name or address.